



How to send files using NUDrive

Nagasaki University's online storage system summary

Terms of service

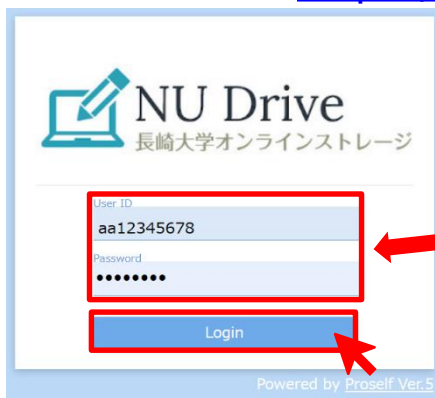
- Nagasaki University's ID(aa+8digit figures) is required
- 30 GB is upper limit of storage per person
- Uploaded files are not guaranteed in case of system failure

Usage

1. Login and move to your folder
2. Upload files
3. Publish files to the internet
4. Send a mail to inform URL and password using your email software

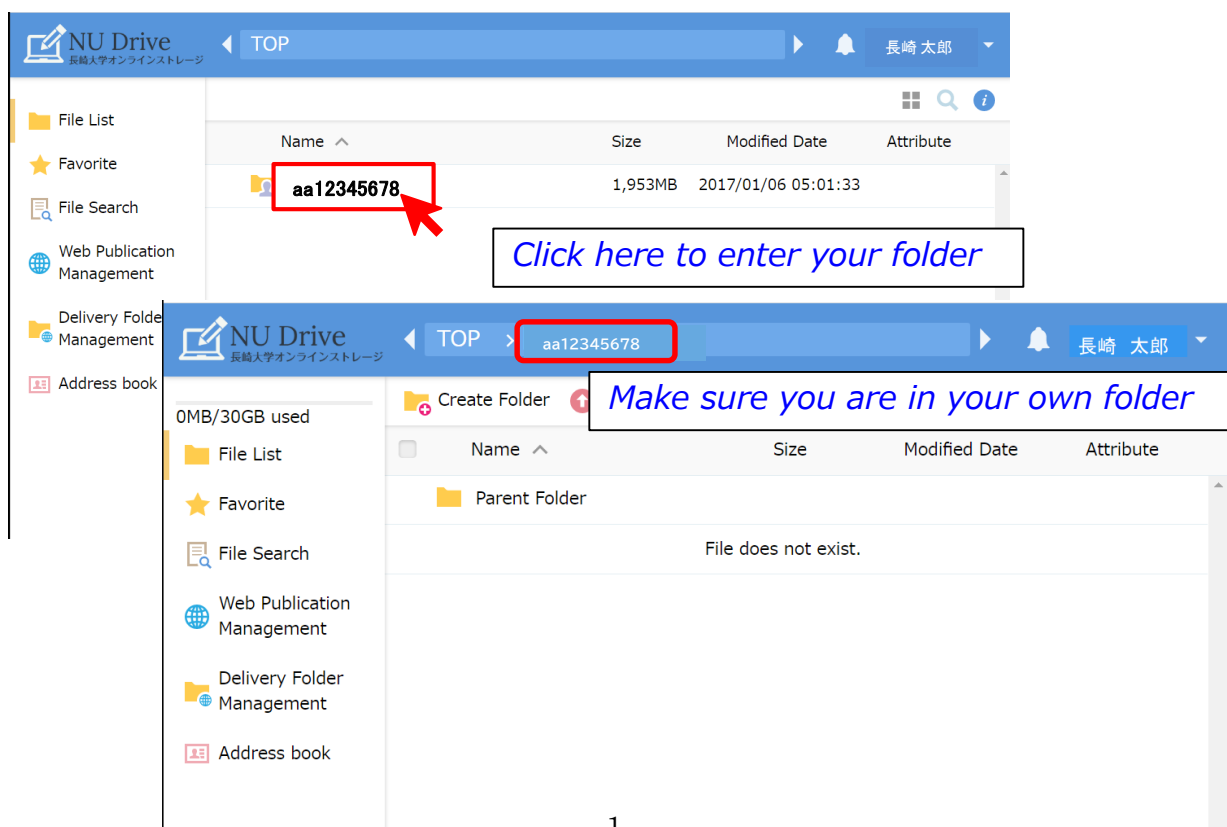
1. Login and move to your folder

System URL <https://nudrive.nagasaki-u.ac.jp/>

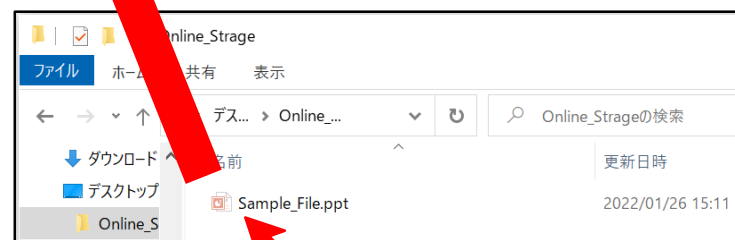
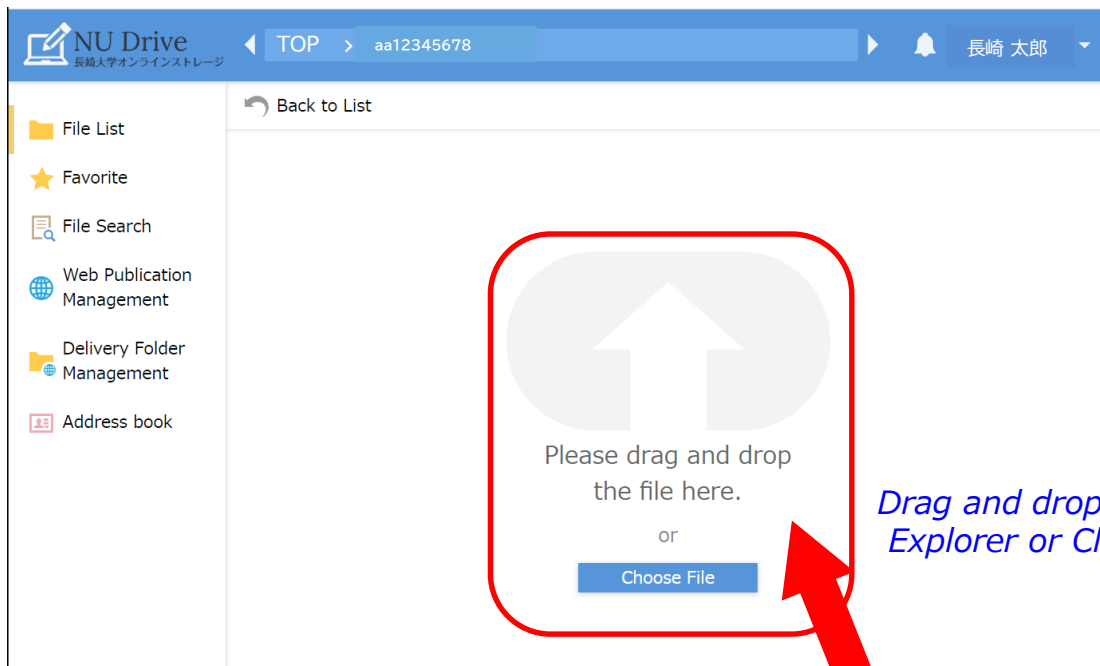
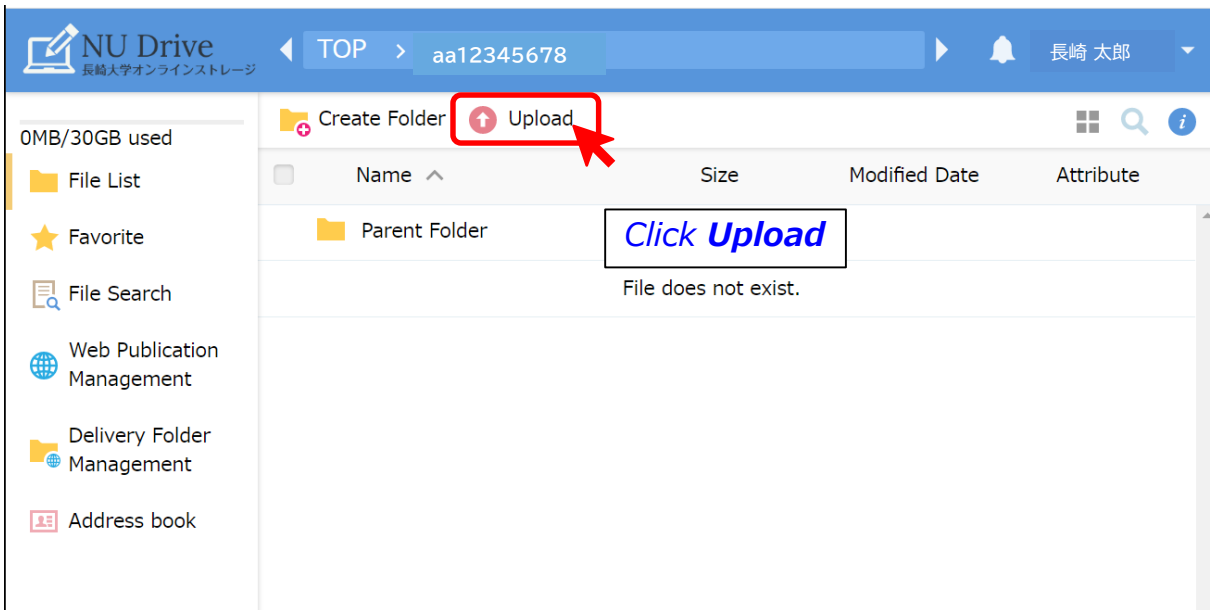


Enter your UserID and Password

Click Login



2. Upload files



File List
Favorite
File Search
Web Publication Management
Delivery Folder Management
Address book

Back to List

Sample_File.ppt Waiting ✕

Add File

Upload Back to List

Make sure filename and click Upload

Upload completion

Uploading is completed.

close

Click close

File List
Favorite
File Search
Web Publication Management
Delivery Folder Management
Address book

Back to List

Sample_File.ppt Completed ✕

1/1 files have been uploaded

Add File

Upload Back to List

Upload completed !

File List
Favorite
File Search
Web Publication Management
Delivery Folder Management
Address book

Back to List

Sample_File.ppt Completed ✕

1/1 files have been uploaded

Upload Back to List

Click Back to List

3. Publish files to the internet

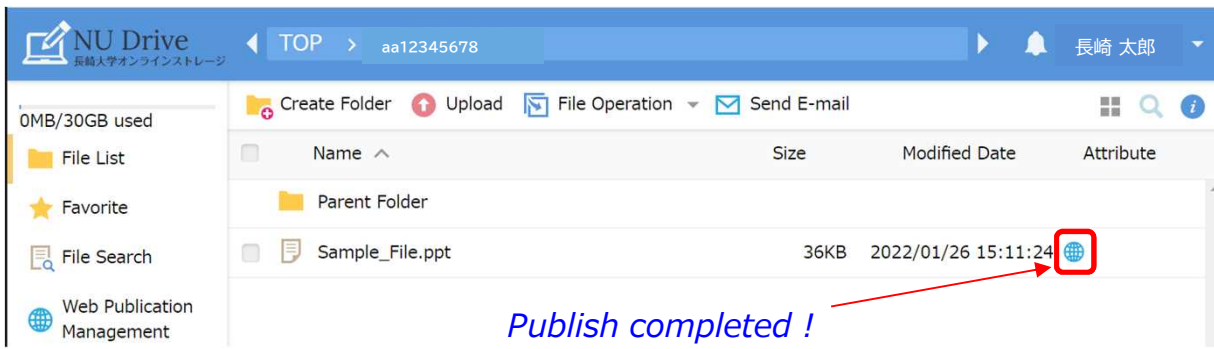
The screenshot shows the NU Drive web interface. The top navigation bar includes 'TOP', the user ID 'aa12345678', and the user name '長崎 太郎'. The main menu on the left lists various functions like 'File List', 'Favorite', 'File Search', 'Web Publication Management', 'Delivery Folder Management', and 'Address book'. The main content area shows a file list with columns for 'Name', 'Size', 'Modified Date', and 'Attribute'. A file named 'Sample_File.ppt' (36KB, modified 2022/01/26 15:11:24) is selected. The 'Web Publication' button in the top right is highlighted with a red box, and a red arrow points to the 'Sample_File.ppt' row, which also has a red checkmark in its selection column.

*Check the file and Click **Web Publication***

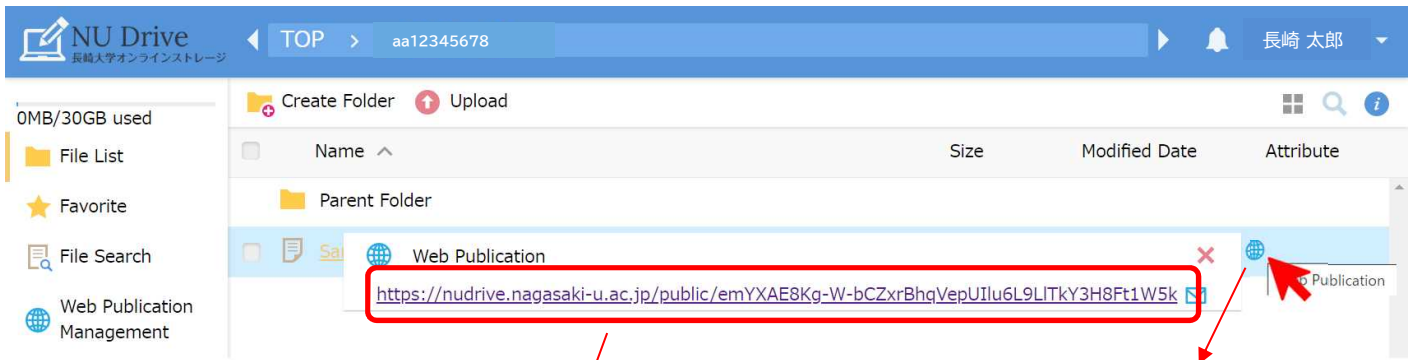
The screenshot shows the 'Web Publication' dialog box. It displays the source file path 'TOP > aa38024964 > Sample_File.ppt' and a long URL. There are several options: 'Send E-mail after' (unchecked), 'Use E-Mail Authentication' (set to 'off'), and 'Limit of download times' (unchecked). The 'Web Publication Expiry Date' is set to '2022 / 12 / 19'. The 'Web Publication Password' field is checked and highlighted with a red box. Below it, the 'Password Policy' section is visible. A red arrow points to the 'Create' button at the bottom right, which is also highlighted with a red box.

Download password is required, at least 8 characters

*Click **Create***



4. Send a mail to inform URL and password using your email software



Move mouse cursor on icon, showing Web link URL

Send a email message using your email software

差出人

宛先

CC

BCC

件名を追加

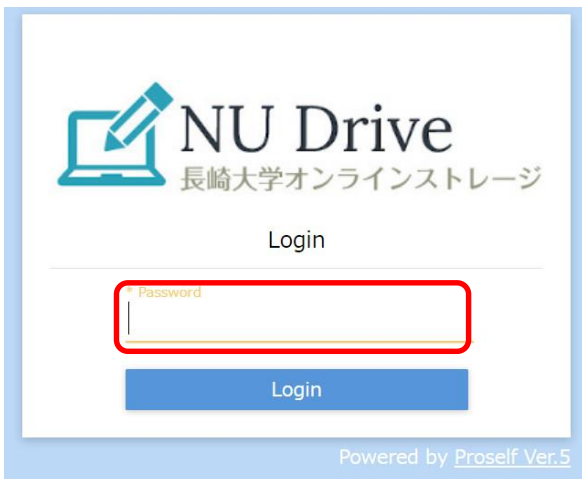
File URL : <https://nudrive.nagasaki-u.ac.jp/public/LmoUAtQKwoWdCkDFQrUUuWRd4zg613Rrt96r9fjK2niD>

Download Password : | xxxxxxxx

Copy **Web Link URL** and paste it in the email message below

Remember download password !

Appendix. Recipient operation



The image shows the login page for NU Drive (長崎大学オンラインストレージ). It features the NU Drive logo at the top left, followed by the text "Login". Below this is a password input field with a red border and a "Login" button. At the bottom, it says "Powered by Proself Ver.5".

A password is required when she/he open URL on your email message

Web Publication

Web Publication: <https://nudrive.nagasaki-u.ac.jp/public/LmoUAtQkwoWdCkDFQrUUswRd4zg613Rrt96r9fjK2niD>

Batch Download		Size	Modified Date	Type
<input type="checkbox"/>	Sample_File.ppt	36KB	01/26/2022 15:11:24	ppt

*File link or **Batch Download** is available to download file*

Original document - https://np.jimu.nagasaki-u.ac.jp/static/jimuhp/jyoho/nudrive/nudrive_manual.pdf

Revised by Scientific data registry, Atomic bomb disease institute, Dec. 2022